



SELF-DECLARATION OF ELIGIBILITY

FOR LEVEL 2 ENTITLEMENT



SECTION 1 - PRIOR QUALIFICATIONS

The Train to Gain Service is designed to raise the skill levels of people who are in work but do not already hold a Level 2 qualification.

The overall aim of the programme is to help those employees **without** the equivalent of 5 GCSEs (Grades A-C) already. Therefore, to take part you must tell us about all of your existing qualifications. If you have, or are studying, any of the following qualifications or a higher level qualification, you will not be eligible for 'Train to Gain' funding for a further NVQ Level 2 qualification. This list is not exhaustive.

School/College qualifications	Vocational (work-related) qualifications
5 GCSEs (Grades A-C) or 'O' levels	BEC General Certificate/Diploma with Credit
5 CSEs Grade 1s	HND/HNC
1 or more 'A' levels	Edexcel/BTEC 1 st Diploma or higher
2 AS levels	C&G Higher Operative or Craft
First degree/higher degree	GNVQ Intermediate or higher
	NVQ Level 2, 3 or 4
	Access Course

Prior qualifications

Please indicate what qualifications you have completed in the past. Where you have no previous qualifications please state "None".

Details of qualification completed or currently undertaking (for example, title, module name, awarding body, institution where qualification taken)	Date qualification completed (state year where exact date unknown)	Level achieved

If required please continue on an additional sheet and attach to the Declaration.

SECTION 2 - ELIGIBILITY TO ENTER TRAIN TO GAIN

Please tick if applicable



I am normally and lawfully resident in the UK and have been for the last three years, or I fulfil the LSC's residency criteria (detailed in the LSC's Learner Eligibility Guidance 08/09)	<input type="checkbox"/>
I am not currently on the New Deal Programme or any other government funded training	<input type="checkbox"/>

please turn over

Learner's employment status

Please complete ONE of the following:

- I am employed by _____ (name of company) and I have a contract of employment
- I have been self-employed since _____ (month/year) and I have registered my self-employment with HM Revenue and Customs
- I am a volunteer for _____ (name of company company) and I receive no payment for the work undertaken other than incurred expenses where payable

DECLARATION

Learner

'I confirm that all the information on this form is correct and I declare that I do not already have a full Level 2 qualification or above. I have a contract of employment and fulfil the residency regulations for the LSC in England. I understand that if I have declared false information the provider may take action against me to reclaim the tuition fees and any support costs provided.'

Learner name			
Signature		Date	

Employer

'I confirm that, to the best of my knowledge, the information on this form is correct. If the above-named learner is employed by me, I declare that they have a contract of employment. If the above-named learner is a volunteer within my organisation, they are unpaid'.

Employer name			
Signature			
Position		Date	

Provider

'I confirm that the information on this form is correct. I declare that I have supported the learner in the completion of the document and to the best of my knowledge, the above named learner is eligible to enter Train to Gain. I have evidence to support the residency criteria (where applicable)'.

Provider name			
Signature		Date	



Official Quest stamp

