

# Contacts

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Quest is committed to equal opportunities for all



# Adult Apprenticeships



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## what are they?



Adult apprenticeships are employer-based quality training programmes for people over the age of 25 who are already employed, leading to an NVQ Level 2 or 3 qualification plus key skills and, in most programmes, a technical certificate.

Apprentices learn on the job, building up knowledge and skills, gaining qualifications and earning money, all at the same time. Adult apprentices are usually already employed when they start their training and are paid a salary that reflects their skills, experience and ability. There is no set time to complete an apprenticeship but, depending on the occupational area chosen, they can take anything from 12 - 24 months.

## the benefits

- quality training to industry standard
- paid employment with a local employer
- a written agreement between the apprentice and their employer to carry out their individual learning plan
- skills for the job which are recognised by all employers
- the knowledge and experience to progress in a career
- training and qualifications which meet national standards

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## apprenticeships



There are two types of apprenticeships available to eligible people over the age of 25 . . . .

→ **apprenticeships and advanced apprenticeships**

Both apprenticeship programmes usually include:

→ **an NVQ**

→ **Key Skills qualifications**, for example *Communication, Application of Number, Information Technology*

→ **a technical certificate** awarded by bodies such as *City & Guilds or LCCI*

Apprenticeships lead to an NVQ and technical certificate at Level 2 and advanced apprenticeships lead to the qualifications at Level 3. Apprentices who successfully complete an apprenticeship are given the opportunity to move on to an advanced apprenticeship, as long as their job role is suitable

## Quest offers apprenticeships in

- **Information Technology** ■ **Management**
- **Customer Service** ■ **Hairdressing**
- **Administration** ■ **Motor Vehicle**
- **Warehousing** ■ **Retailing**